

Fact sheet



We are Mencap. We speak up for people with a learning disability and their families.

Thank you for helping us do this.



We might use your story, photo or video in different ways to help Mencap. For example:

- reports
- leaflets and posters
- websites
- social media (things like Twitter and Facebook)
- to raise money
- to help groups who do good work about learning disability
- Please note that websites and social media can be seen throughout the world, and not just in the United Kingdom, where UK law applies



We will check with you or your supporter before we use anything in the national media. Things like newspapers and magazines or radio and TV.



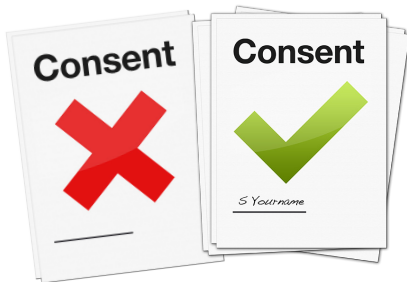
We may need to change your story, photo or video when we use it. For example, we may need to make it shorter.

Contact information:

email: RealLifeStories@mencap.org.uk | telephone: **07415 332 585** | Mencap Direct: **0808 808 1111**



We will keep your story, photo or video in a safe place on our computers for 5 years. After 5 years your information will be removed and we will stop using it.



On the consent form you can tell us more about how you will let us use your information. For example, you might want to know every time we use something. Or you might not want to be bothered every time.



If you are under 18, or if you need support, your parents or carer need to fill it in.



Your rights:

You have the right to change your mind about sharing your story, photo, or video.

You have the right to see the data that we hold about you and to have it in a way that you can use.

You have the right to have your data deleted or changed.

You have the right to say how your data is used and if you don't want us to do something with it.



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If you want us to stop using your information please write to this address or ask your supporter to help you:

Case study officer, 123 Golden Lane, London, EC1Y 0RT.



You can also call the Case study officer on

07415 332 585 or email **reallifestories@mencap.org.uk**

You can get in touch at any time.



If you have concerns about how your story, photo or video is used you can contact Mencap's data protection officer at

dpo@mencap.org.uk.



You can also contact **Information Commissioner's Office** if you are worried about the way we use your story, photos, or video.

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